

Job Description: Photobooth Attendant

Position Summary

The Photobooth Attendant is responsible for providing a fun, welcoming, and professional experience for guests using the photobooth. This position ensures the photobooth area remains clean, organized, and operational while assisting guests with the equipment and maintaining a positive atmosphere.

Essential Duties & Responsibilities

- Welcome guests and provide friendly, professional customer service.
- Explain photobooth operation and assist guests as needed.
- Ensure props and accessories are clean, organized, and properly displayed.
- Monitor the photobooth and surrounding area throughout the shift.
- Keep the area clean, neat, and free of clutter.
- Monitor equipment for proper operation and report any issues promptly.
- Follow procedures for starting, operating, and shutting down equipment.
- Assist with troubleshooting minor equipment issues when appropriate.
- Protect company equipment and property from damage or misuse.
- Maintain appropriate inventory of props, supplies, and other materials.
- Communicate guest concerns or equipment problems to management.
- Maintain a professional appearance and demeanor at all times.
- Assist other departments when needed and as directed by management.
- Perform other duties as assigned.

Employees are expected to:

- Greet guests courteously and maintain a positive attitude.
- Be attentive and available rather than distracted by personal conversations or phones.
- Treat every guest with patience, courtesy, and respect.
- Avoid arguing with guests. Questions or concerns that cannot be resolved should be referred to management.
- Maintain appropriate language and behavior while on duty.

Qualifications

- Previous customer service or hospitality experience preferred.
- Friendly, outgoing personality.
- Comfortable interacting with guests of all ages.

- Ability to learn and operate basic technology and equipment.
- Dependable and punctual.
- Ability to work independently while remaining part of a team.

Physical Requirements

- Ability to stand and walk for extended periods.
- Ability to lift and move supplies or equipment as needed.
- Ability to bend, reach, and occasionally carry items weighing up to 25 pounds.